



## MFESTS ENGINEERING CELEBRATION 2019 – ORGANIZATION REGISTRATION

EVENT DATE: Thursday, February 21<sup>st</sup> 2019

EVENT LOCATION: Medtronic Corporation

EVENT ADDRESS: 7000 Central Avenue, Minneapolis, Minnesota 55432

EVENT TIME: 5:30pm – 8:30pm

EVENT THEME: TBD – Your Suggestion is Welcomed!

Medtronic is proud to host a reception celebrating Engineers Week 2019! Sponsored by the Minnesota Federation of Engineering, Science and Technology Societies (MFESTS), the reception and exhibits will emphasize the importance of networking and collaboration in the Twin Cities. Representatives from local chapters of national engineering societies will be onsite to offer more information and ways to become more involved in the local engineering community. Appetizers and cash bar will also be available. Tour groups of the company will also be available.

The theme this year has not yet been set and you and your organization can suggest one. The importance of a theme is to create synergy and help connect people. Please keep this theme in mind and be ready to make connections with other attendees and organizations.

Please help MFESTS accommodate your organization by telling us about your participation by filling this form.

Organization Name: \_\_\_\_\_

Organization Website: \_\_\_\_\_

Organization Contact for Event: \_\_\_\_\_

Suggested Theme for Event: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Participating organizations are encouraged to have a display banner with their organization's logo in front of their selected space or a table banner.

*Please indicate your preferred exhibit preferences below. Any displays, models or presentations require advance written approval and requests will be reviewed on a case by case basis*

Please select one:

Exhibit Type:

Rectangular Table (6' x 2 ½')

Round Table (5' diameter)

Small conversation area with chairs<sup>1</sup>

Number of Tables

Number of Chairs

\* If an exhibit is not needed please indicate if you would like a small discussion area with chairs

Will there be a display/model?

If model, please enter the model dimensions (in length x width, feet):

Will your presentation / model / exhibit require electricity access?

Will your presentation require Audio / Visuals / Projection?

What kind of activity planned:

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Additional comments:

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Please return completed form by February 10<sup>th</sup> at the latest to:

Holly Kimball (kimball.ha@gmail.com)

MFESTS Past President and Member of Executive Committee

763-220-9990

Feel free to ask any questions.