Nomination Instructions For  

**RICHARD S. ALBERG**  
**DISTINGUISHED SCIENCE AND TECHNOLOGY**  
**PROFESSIONAL AWARD**

**General Information**

The Minnesota Federation of Engineering, Science and Technology Societies (MFESTS) annually presents this award to qualified individuals selected from a list of nominees submitted by the MFESTS member societies. The Award is typically presented at an Awards Banquet that is held during the annual National Engineers Week. Each MFESTS member society may nominate one candidate for this Award. Each Society will be responsible for the meal expense of its nominee and a guest of the nominee at the Awards Banquet.

This award recognizes outstanding lifetime achievements in the practice of science and technology, contributions to their profession, and actions enhancing the image of science and technology in our society. Dick Alberg was a board member of MFESTS and the Minnesota Section of ASQ at the time of his passing in 2005. He thoroughly enjoyed working in the field of quality engineering and traveled around the world providing his expertise to various manufacturing facilities.

**Requirements**

1. At time of nomination, nominee must have a minimum of 25-years of professional service/contributions since graduating with a Bachelor Degree.

2. Individual must have at least one technical degree in a science or technology-related field. Qualifying degrees must be equivalent to or exceed the requirements of a Bachelor Degree.

3. Individual must be technically outstanding in his/her professional field; plus, the nominee should exhibit significant contribution to society through efforts in other areas such as civic, education, patents, papers, etc.

4. Individual must be nominated by his or her respective professional society. Nominations will be accepted from MFESTS member societies in good standing.

5. Individual must have a significant documented technical achievement.

**Exhibits Required**

A cover letter is not required for submission of nominee’s information.

1. Complete Personal Information Requirements.

2. Citation - Statement as to specific contribution or achievements, limit of 1000 characters.

3. Include information in these categories (each category should be limited to one single sided page):
   a. Technical Achievements in fields of education, technology, and science.
   b. Contributions to the profession through personal efforts, public acts, or technical society contributions.
   c. Civic and/or Community Affairs. Non-engineering activities that enhance the image of engineers in our society.
   d. Other (e.g. publications, patents, etc.).

4. One letter of recommendation may be included.

5. Photo (head shot), digital image (JPG) is preferred, approximately 4” h x 3” w, resolution of ~300 dpi minimum.

6. Name of the local newspaper (i.e. Lillie News – East Side Review) in the area where the nominee lives.
Submission Information and Date

Please submit the nomination package to Wayne Ellison, 2nd VP – Awards, by January 7, 2019 11:59pm CST at waynedellison@gmail.com. All packages are to be submitted electronically in a Microsoft Word or PDF format, preferably saved as one compiled PDF document per nomination. MFESTS will confirm by email, to the submitter, all nominations received. If the submitter does not receive a confirmation within 3 days, please follow up with Wayne Ellison by email or telephone (651-429-3932).
Personal Information Requirements For

RICHARD S. ALBERG
DISTINGUISHED SCIENCE AND TECHNOLOGY PROFESSIONAL AWARD

Name of Nominee: ____________________________________________

Home Address: ______________________________________________

________________________________________________________________

Telephone: ________________________________________________

Email Address: ______________________________________________

Date of Birth: ______________________________________________

Technical Degree and Year: __________________________________

College or University: ________________________________________

Advanced Degree and Year: __________________________________

College or University: ________________________________________

Advanced Degree and Year: __________________________________

Nominating Society: _________________________________________

Name Submitted By: __________________________________________

Address: __________________________________________________

Telephone: ________________________________________________

Email Address: ______________________________________________

Signature: __________________________________________________

Date: ______________________________________________________
Continuation of Personal Information Requirements For
RICHARD S. ALBERT
DISTINGUISHED SCIENCE AND TECHNOLOGY PROFESSIONAL AWARD

Last or Current Employer
Name of Employer: ________________________________
Business Address: ________________________________

Telephone: ________________________________
Job Title: ________________________________
Job Description: ________________________________

Previous Employers *(list multiple previous employers if relevant to professional credentials)*
Name of Employer: ________________________________
Business Address: ________________________________

Telephone: ________________________________
Job Title: ________________________________
Job Description: ________________________________

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Citation - Statement as to specific contribution or achievements, limit of 1000 characters.

Information in these categories:

a. Technical Achievements in fields of education, technology, and science. **

b. Contributions to the profession through personal efforts, public acts, or technical society contributions. **

c. Civic and/or Community Affairs. Non-engineering activities that enhance the image of engineers in our society. **

d. Other (e.g. publications, patents, etc.). **

** Each of the categories should be limited to one single sided page.

One letter of recommendation may be included.

Photo (head shot), digital image (JPG), approx. 4” h x 3” w, resolution of ~300 dpi.

Name of the local newspaper (i.e. Lillie News – East Side Review) in the area where the nominee resides.